



SHORT TERM TENDER NOTICE No.- B.N. Estt.(Software)- 03/2018
(अल्पकालीन निविदा सूचना सं० बी०एन० स्था० (सॉफ्टवेयर)-०३/२०१८)

NAME OF WORK: *Software Development for Bihar Rajya Beej Nigam Limited*

PART- I
(TECHNICAL BID)

(It consist of page 01 to 11 including cover page no. 01)

BIHAR RAJYA BEEJ NIGAM LIMITED

6TH Floor, Pant Bhawan, Jawahar Lal Nehru Marg, Patna-800001 (BIHAR)

Tele/Fax: 0612 2547066 Website: brbn.bih.nic.in E-mail: brbn.bih.mail@gmail.com



BIHAR RAJYA BEEJ NIGAM LIMITED

6TH Floor, Pant Bhawan, Jawahar Lal Nehru Marg, Patna-800001 (BIHAR)

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SHORT TERM TENDER NOTICE NO.- B.N. Estt.(Software)- 03/2018

Sealed tenders are invited in prescribed Tender Form from reputed Software Developing Firms/Companies for development of BRBN Software. Tender must be submitted in two bid system, Technical Bid and Financial Bid.

The Tender Document containing Tenders forms, specification, terms, and conditions etc. can be obtained from the Registered Office, Bihar Rajya Beej Nigam Limited, 6th Floor, Pant Bhawan, Jawahar Lal Nehru Marg, Patna on payment of Rs. 5000/- (Five Thousand) only (Non-Refundable) through cash or Demand Draft in favour of "Bihar Rajya Beej Nigam Ltd", Patna. Tender Document can also be downloaded from Bihar Rajya Beej Nigam's website: www.brbn.bih.nic.in for which the bidders shall have to deposit the cost of Tender Document in the shape of Demand Draft/Banker's cheque drawn in favour of "Bihar Rajya Beej Nigam Ltd" payable at Patna executed by any of the Nationalized Banks/Commercial Banks. Tender without payment of Tender cost & EMD will be summarily rejected. Tender document containing, eligibility criteria, terms, and conditions, technical bid, price bid (financial bid) etc. are available at Bihar Rajya Beej Nigam Limited website www.brbn.bih.nic.in and Agriculture Department, Govt. of Bihar www.krishi.bih.nic.in BRBN reserves the right to increase or decrease the final requirement of software or reject any or all the tenders without conveying any reason to the tenderer.

1	Last Date & Time of Collection of form	16.08.2018 at 5:00 PM
2	Last Date & Time of Submission of Bid	17.08.2018 at 11:00 AM
3	Date & Time of Opening of Bid	17.08.2018 at 11:30 AM

MANAGING DIRECTOR

INVITATION OF COMPETITIVE BID FOR DEVELOPMENT OF SOFTWARE

Bihar Rajya Beej Nigam Limited (BRBN) intends to develop a Customized Software for making all it's centres online and get reports for various requirements through the software itself. Agencies/co-operative societies and software companies through sealed tender under two bid system.

Sl. No.	Description of Software Modules
1.	Production Unit Module
2.	Processing Unit Module
3.	Marketing Unit Module
4.	Finance Unit Module
5.	Establishment Module
6.	Centralized Monitoring System

A. TWO BID SYSTEM:

Two separate sealed envelopes should be submitted as per details given below:

1. ENVELOPE NO.1 (SEALED)

This envelope should be addressed to Managing Director, BRBN and marked as **ENVELOPE NO.1- TECHNICAL BID FOR Development of Software** and it should contain papers viz EMD, proof of cost of tender document, Technical Bid as per Performa (Annexure- I) duly filled up, an affidavit as per Performa [Annexure-1(A)]etc. The same has been marked as Part-I (Technical Bid) in the tender document.

Tenderer should invariably mention their name complete address etc. along with seal on left hand side of the sealed envelope for clear identification. Tenderer should also mention tender notice no. on top of the sealed envelope.

2. ENVELOPE NO. 2 (SEALED)

This envelope should be addressed to Managing Director, BRBN and marked as **ENVELOPE NO.2- FINANCIAL BID FOR Development of Software** and should contain the rates duly filled up by tenderer in the performa (Annexure- II) for financial bid. The same has been marked as Part-II (Financial Bid) in the tender document.

Tenderer should invariably mention their name complete address etc. along with seal on left hand side of the sealed envelope of financial bid also for clear identification. Tenderer should also mention tender notice no. on top of the sealed envelope.

3. Both envelopes should be placed in one big sealed envelope super scribing "TENDER FOR Development of Software and Tender Notice Number. The tenderer should invariably mention their name, complete address etc. along with seal on left hand side of this big sealed envelope also and should be addressed to Managing Director, BRBN. The tender notice no. should also be mentioned on top of this big sealed envelope.



4. Tenders can be dropped in prescribed tender boxes placed in the office of Bihar Rajya Beej Nigam Ltd. Patna on **17.08.2018 up to 11.00 AM** and tender will be opened on **17.08.2018 at 11.30 AM** in the office of Bihar Rajya Beej Nigam Ltd. **6TH Floor, Pant Bhawan, Jawahar Lal Nehru Marg, Patna-800001 (BIHAR)** in presence of tenderers or their authorized representative present at the time of opening of the tender. If the office is closed on the stipulated date and time due to some unforeseen holiday, tender will be dropped and opened on the next working day at the same place & time respectively.
5. Tender can also be sent to **BIHAR RAJYA BEEJ NIGAM LIMITED, 6TH Floor, Pant Bhawan, Jawahar Lal Nehru Marg, Patna-800001 (BIHAR)** by registered post/speed post/courier service to reach before 11.00 AM of the date of dropping as mentioned above. However, BRBN will not be responsible for non receipt or delayed receipt of such tenders.
6. Financial bids will be opened on later date (separately communicated to tenderers) of only those, whose technical bids have been found in order. Tenders received after the due date and time will not be accepted.
7. Rate shall be quoted in the performa of financial bid in Rs. basis up to developing company in all Bihar. The rate so quoted rate shall also include all applicable taxes etc. if any. BRBN will not entertain any additional amount on account of taxes etc. claimed by tenderer/agencies.
8. No addition/alteration/deletion should be done in the tender document by the tenderer, else the tender will be rejected. If any 'modification done' is detected later at any stage, the same will be treated as invalid, i.e. terms & conditions as provided in the original tender documents will prevail and will be binding on both sides.
9. Any extra information, if tenderer wishes to furnish, the same may be provided on separate letter head of the tenderer attached with tender document
10. Tenderer will have to sign all the pages of tender document along with Seal before submitting the tender document in sealed envelope.

B. ELIGIBILITY CRITERIA

1. The tenderer should have its own Head Office in Bihar. The document/Certificate should be submitted along with technical bid in this regard.
2. The tenderer should have experience to develop software for government / semi government organisation and would be involved in the development part for more than 2 Year's. The document/Certificate should be submitted along with technical bid in this regard.
3. The tenderer should have experience to work on the project similar to the work module of Bihar Rajya Beej Nigam Ltd.
4. The bidder should present software designed and developed similar to the requirements of the Bihar Rajya Beej Nigam Ltd. at the time of technical bid.

Note :(a) If any tenderer does not satisfy all the above criteria, his/her tender will be rejected and financial bid of such non-qualified tenderer will not be opened.

(b) An affidavit should be submitted by the tenderer along with tender document where in it should be mentioned that all the documents submitted in support of above mentioned eligibility criteria are true.

C. VALIDITY PERIOD OF TENDER (BID VALIDITY PERIOD)

Tender/offer will be valid for 45 days from the date of opening of the tender. EMD will be forfeited if the tenderer withdraws or alters its bid/offer during the bid validity period.

D. EARNEST MONEY/BID SECURITY

1. The tender shall be accompanied by interest free EMD of **Rs. 35,000./- (Rupees Thirty Five Thousand)** only in the form of Demand Draft/Banker's cheque drawn in favour of Bihar Rajya Beej Nigam Ltd. Payable at Patna executed by any of the Nationalized Banks/Commercial Banks. The EMD should be valid for a period of 45 days beyond the validity period of the tender/bid i.e. EMD should be valid for period of 90 days beyond the date of opening of tender. Tender without EMD will be summarily rejected.
2. Any outstanding amount of the tenderer, if due with BRBN for payment/release, will not be entertained/considered for EMD purpose.
3. Exemptions for submission of EMD will not be entertained at all in any case. EMD of unsuccessful tenderers, will be returned within a week of the finalisation of tender.
4. EMD will be forfeited if the tenderer withdraws or alters its bid/offer/rate during the bid validity period/tender validity period/mentainence period.

E. PERFORMANCE SECURITY

1. Performance security will have to be submitted by the successful bidders within one week of receipt of supply orders. Performance security will be @5% of the total value of the development cost for which development order has been issued. The performance security deposit will be in the form of Account payee Demand Draft, Fixed Deposit receipt from a commercial Bank or Bank Guarantee from a commercial bank in a form acceptable to BRBN. No interest will be claimed by the supplier/tenderer on the Performance Security Deposit. Failure to submit the Performance Security will imply forfeiture of EMD. Performance security deposit should be valid for period of 90 days beyond the date of completion of work/supply as mentioned in the supply order. The EMD deposited along with the tender by successful bidder may be adjusted against Performance Security.
2. **Forfeiture of Performance Security:** Performance security is to be forfeited and credited to the BRBN (purchase organization) in the event of a breach of contract by the developing company.
3. **Refund of Performance Security:** Performance security should be refunded to the supplier without any interest, whatsoever, after it duly performs and completes the contract in all respects but not later than 120 days of completion of all such obligation under the contract.

F. EVALUATION/ACCEPTANCE CRITERIA OF BID

1. Contract will be awarded to the eligible bidder for development of software. In the event of quoted price of the eligible bidder not found justified/not found reasonable by tender/purchase committee, negotiation can be held with him for reduction in rate. Negotiation should normally be avoided and should be resorted to only in unavoidable /urgent cases when there is urgent need for purchase.
2. The bidder should present software designed and developed similar to the requirements of the Bihar Rajya Beej Nigam Ltd. at the time of technical bid.
3. BRBN will decide which software is upto the expectation and contract will be awarded to that particular bidder.
4. Conditional offer shall not be accepted by BRBN and the tenderer shall not impose any term/condition.
5. BRBN reserves the right to accept/reject any or all of the tenders without assigning any reason whatsoever.

G. PERIOD OF COMPLETION OF DEVELOPMENT

1. Development will have to be completed by developer/successful bidder within **7 working days** of the issue of development order.
2. The developing company will have to develop entire software within the period as mentioned above. However, extension in delivery period/period of completion of software may be granted by MD/BRBN for a period as may be deemed fit.

H. PROCEDURE FOR PAYMENT

1. 20% Payment will be made at the final agreement of the development of the project.
2. (a) 40% Balance payment will be made after the final demonstration of the software.

(b) Remaining 40% Balance payment will be made after the satisfaction of execution of software.

I. MAINTAINENCE OF SOFTWARE:

1. Maintenance of Software will start after the complete execution of the software.
2. The development company will provide regular updation and support to the BRBN for the Software developed.

3. Maintenance would be provided by the development company as per Financial Year and would be renewed every year.

J. OWNERSHIP OF SOFTWARE:

1. Ownership of the developed software would of the BRBN only.
2. The Source Code developed for the software will be owned by the developing company only.

K. OTHER INSTRUCTIONS TO TENDERER/BIDDER

1. The tenderer will have to give name and full address of the firm, E-mail address, Phone number and Fax No. and name of responsible/authorised person along with submission of tender document as mentioned in the technical bid, so as to make further communication. Any communication/notice sent by BRBN on E-mail address of the firm/supplier will be deemed to be served

L. OTHER TERMS AND CONDITIONS

1. In case of the inefficiency of the developed software after issue of development order/award of contract, BRBN reserves the right to take the development from next higher bidders at accepted rate of lowest bidder. In such cases, penalty @ 5% will be imposed for the short supply.
2. The successful tenderer shall at his cost execute an agreement with BRBN on non-judicial stamp paper of required software for arranging the development as per these terms and conditions, signing each page of the terms and condition etc after submission of Performance Security Deposit. All the pages of tender document and supply order will also be part of contract agreement and annexed with the agreement form duly signed.
3. BRBN reserve the right to increase/decrease the final requirement of the software as per actual requirement basis.
4. In the event of any questions/dispute of difference arising between BRBN and the developing company on any matter covered by these terms and conditions, the matter shall be referred to Managing Director/APC, Bihar (Agriculture Production Commissioner) whose decision will be final. The tender shall have no objection in this regard. Subsequently the courts at Patna alone shall have jurisdiction to adjudicate thereon.
5. BRBN shall not be responsible for fluctuation in the rate of the software development. The tenderer shall be required to develop the software at agreed rate only. The agreement can be terminated at any time due to non-performance of any of the terms and conditions of the agreement to the satisfaction of the corporation.

6. BRBN will not be responsible for losses incurred to the supplier/tenderer due to change in Govt. Decision, natural calamities, which are beyond the control of BRBN.

For the tenderer's use

I have read and understood the foregoing Terms & Conditions and I agree to abide by them.

Date

(Seal)

Signature of the tenderer

Name.....

Full Address



.....

PROFORMA FOR TECHNICAL BID**Advt. no.: B.N. Estt.(Software)- 03/2018****Last Date of Deposit of Tender: 17.08.2018**

Name & Address of the bidder:

M/S

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To,

Managing Director,

Bihar Rajya Beej Nigam Ltd.,

Patna. 800001

1.	Name and address of person signing the tender document:	:	
2.	Contact no.(mobile/phone	:	
3.	E-mail	:	
4.	Details of Cost of tender document (Demand Draft to be attached in original)	:	
	Banks Name : Draft No/Banker's Cheque No... Date : Amount :		
5.	Details of Earnest Money Deposit (Draft to be attached in original)	:	
	Banks Name : Draft No/Banker's Cheque No. Date : Amount :		
6. (a)	PAN/TIN/GST No. (as per existing provision) [Photo Copy to be enclosed]	:	
(b)	Audited Annual Report and Income Tax Return of last three years (Copy to be enclosed) :		
7.	Whether Terms and Condition is acceptable	:	(Yes/No)

8.	Affidavit (in original) to be enclosed regarding blacklisted/debarred from anywhere in the country in Software Development .	:	
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9. Status/Constitution of the Firm to be mentioned by tenderer (whether sole proprietorship/ Partnership firm/ National Co-operative Institution/Govt. Agencies/Private or Govt. Company etc.)
10. Photocopies/Original of items in columns no. 4, 5, 6 & 8 are enclosed.

Tenderer's or Authorised Representative's Signature

Dated:.....

Place.....

Signature.....

Name.....

Complete address.....

.....

.....

Phone No.....

Fax No.....

Email.....



FORMAT FOR AFFIDAVIT TO BE SUBMITTED BY TENDERER ALONGWITH THE TENDER DOCUMENTS

[To be executed in presence of Public Notary on non-judicial stamp paper of the value of Rs. 100/- . The stamp paper has to be in the name of the tenderer]**

I [Name and designation]** appointed as the attorney/authorized signatory of the tenderer [including its constituents], M/s. [hereinafter called the tenderer] for the purpose of the Tender documents for the work of **Software Development as per the SHORT TERM TENDER NOTICE NO.- B.N. Estt.(Software)- 03/2018** of Bihar Rajya Beej Nigam Ltd, do hereby solemnly affirm and state on behalf of the tenderer including its constituents as under:

1. I/We declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
2. **I/We also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding upon me/us.**
3. I/We declare that the information and documents submitted along with the tender by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by me/us.
4. **I/We understand that if the certificates regarding eligibility criteria submitted by me/us are found to be forged/false or incorrect at any time during process for evaluation of tenders, it shall lead to forfeiture of the tender EMD besides suspending of business for one year and legal action against me.** Further, I/we [insert name of the tenderer]** and all my/our constituents understand that my/our offer shall be summarily rejected.
5. **I/We also understand that if the certificates submitted by me/us are found to be false/forged or incorrect at any time after the award of the contract, it will lead to termination of the contract, forfeiture of EMD and Performance Security, suspending of business for one year as well as legal action against me.**
6. **My business is not banned by any Government/Public sector etc. and I am legally eligible to bid with BRBN.**

DEPONENT

SEAL AND SIGNATURE OF THE TENDERER

VERIFICATION

I/We above named tenderer do hereby solemnly affirm and verify that the contents of my/our above affidavit are true and correct. Nothing has been concealed and no part of it is false.

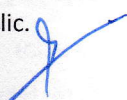
DEPONENT

SEAL AND SIGNATURE OF THE TENDERER

Place:

Dated:

** The contents in Italics are only for guidance purpose. Details as appropriate, are to be filled in suitably by tenderer. Attestation before Magistrate/ Notary Public.





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(अल्पकालीन निविदा सूचना सं० बी०एन० स्था० (सॉफ्टवेयर)–०३/२०१८)

***NAME OF WORK: Software Development for Bihar Rajya
Beej Nigam Limited***

Part- II
(Financial Bid)

(It consist of page 12 to 13 including cover page no. 12)

BIHAR RAJYA BEEJ NIGAM LIMITED

6TH Floor, Pant Bhawan, Jawahar Lal Nehru Marg, Patna-800001 (BIHAR)

Tele/Fax: 0612 2547066 Website: brbn.bih.nic.in E-mail: brbn.bih.mail@gmail.com

PROFORMA FOR FINANCIAL BID

(Form for offer by tenderers to be sent in sealed ENVELOPE)

From :

M/S

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To,

Managing Director,

Bihar Rajya Beej Nigam Ltd, Patna. 800001

Sir,

With reference to your *SHORT TERM TENDER NOTICE NO.- B.N. Estt.(Software)- 03/2018* dated . . . 2018 we hereby quote our most competitive offer for the **Development of Software** as per the Terms and Conditions provided by you. The particulars of offer are given below:

Sl. No.	Description of items	Unit	Cost Of Development	
			Figure	Words
1	2	3	4	5
1	Development of Software Module for Monitoring of Productions, Processing, Marketing (Procurement), Accounting Unit and Centralized Branch Monitoring System.	1 Job		
2	Maintenance Cost (Two Years)	Per Month		

Note : In case of any discrepancies in quoted rate, the rates quoted in words will be final and considered.

Yours faithfully

Date :

Signature of tenderer or authorized

Place :

Name

Complete address.....

.....

Phone No.....

Fax No.....

Email.....

Seal
